



Communique

Child and Adolescent Health Service

This communiqué highlights key discussions from the Board's September 2017 meeting as well as other important information.

September 2017 Board Meeting

The Board meeting was held on Thursday 14 September 2017, in the Boardroom of the CAHS Administration Building.

The Board welcomed Dr Robyn Lawrence as a permanently appointed Chief Executive to CAHS. The Board then either discussed or received presentations or reports on the following areas:

Safety and Quality Committee

- The Chair of the Safety and Quality Committee provided a verbal overview of the Safety and Quality Committee meeting which took place on 12 November 2017; including that the Committee had received a presentation in relation to the Staffing for Safety Team After Hours (STARS) at Princess Margaret Hospital for Children (PMH).
- The Board also noted that the matter of overdue discharge summaries was a significant issue, and that the upcoming strategic planning by the Board will include consideration of how CAHS' values embrace a patient safety culture, including in relation to discharge summaries.

Finance Committee

- The Board noted the update in relation to the items of discussion from the Finance Committee meeting of 22 August 2017.

Audit and Risk Committee

- The Board noted the update in relation to the items of discussion from the Audit and Risk Committee meeting of 16 August 2017.
- The Board noted the Committee's recommendation of the milestones in determining the 2018 internal audit programme for CAHS.

Review Oversight Committee

- The Board noted the update from the Chair in relation to the items of discussion from the Review Oversight Committee meeting of 13 September 2017, including;
 - The procurement of the Independent Project Management Office;
 - The appointment of the medical workforce consultant, Dr Lee Gruner;

- Feedback from the Minister for Health in relation to a recent update to the Minister from the Board on the implementation of the PMH Review Recommendations;
- The proposed corporate structure presented by the Chief Executive;
- The draft terms of reference for the Board's Clinical Advisory Group, at which point the Board agreed to circulate the draft terms of reference to all CAHS staff seeking feedback.

Perth Children's Hospital (PCH) Commissioning

- The Board received a presentation from the A/Executive Director Perth Children's Hospital and her colleagues in relation to the PCH Go/No Go (GNG) Program and the Operational Commissioning web based tool.

Board administration

- The Board noted the skills matrix that had been drafted for the Board.

Other presentations

- The Board meeting was attended by the Assistant Director Business Intelligence Unit during the Board's discussion of CAHS' 2016-17 Annual Report; which the Board resolved to sign when the appropriate documentation was in order.
- The Board meeting was also attended by a Senior State Solicitor from the State's Solicitor's Office to discuss with the Board the matter of the Health Executive Service Instrument of Authorisation.
- The Board received a presentation from insurance broker, KBI Pty Ltd, in relation to Directors and Officers Insurance.

Next Meeting

The Board will meet again on Thursday 12 October 2017.

Ms Deborah Karasinski
 Board Chair
 Child and Adolescent Health Service
 14 September 2017