



Communique

Child and Adolescent Health Service

This communiqué highlights key discussions from the Board's December 2020 meeting as well as other important information.

December 2020 Board Meeting

The eleventh and final Board Meeting for 2020 was held on 3 December 2020 at the Perth Children's Hospital (PCH).

Patient Experience

The Board noted the patient experience and the CAHS' response.

The Board received reports from its four Standing Committees as follows:

Safety and Quality

The Board noted:

- CAHS' positive result from National Clinical Trials Governance Framework pilot; and
- that the Safety and Quality Committee will receive a Consumer Feedback report six monthly.

The Board agreed to put names forward to the Board Chair to be considered for the management committee of Lady Lawley Cottage, and the Board Chair and Deputy Chair will then agree on the nominees.

The Board noted the approval of the release of information by way of Section 28 of the *FOI Act 1992* out of session on 12 November 2020.

Finance

The Board requested the Executive to set a target of 100 percent of staff with excess leave to have leave management plans in place by December 2021.

The Board approved the acquisition of Ptn of Class "A" Reserves 7804 & 19349 Clement Street, Swanbourne, subject to clarity regarding operational funding post commissioning and governance of the construction of the Children's Hospice.

The Board approved the write-off of irrecoverable aged debt totalling \$152,330.11.

The Board approved the 2020-21 Annual Estimates to the Minister for Health, with a covering letter to reflect the current financial position.

The Board discussed the Deed of Amendment to the 2020-21 Department of Health Service Agreement; and agreed to write to the System Manager advising of CAHS' concerns regarding funding gaps that are not sustainable; and requesting a plan to address these outstanding issues. The Board resolved not to endorse the Deed of Amendment at this time.

The Board endorsed the amended Memorandum of Understanding (MOU) between CAHS and NMHS governing all service level agreements (SLAs) between the parties.

Audit and Risk

The Board approved the changes to the Terms of Reference proposed by the Audit and Risk Committee.

The Board approved the closure of:

- high-rated Audit Action IML 2020 – 1.1 - that management ensure the approval of purchase orders for inventory purchases is in line with the approved CAHS Authorisation Schedule;
- high-rated Audit Action PCM 18.2 - review resourcing of the integrity and ethics function and remind staff of the availability of whistle blower provisions.

The Board approved the changes to the high and extreme risk register.

People, Capability and Culture Committee

The Board noted that no meeting had been held in the previous month.

Innovation Shark Tank Winners

Ms Jo Abbotsford, Dr David Foley, Dr Daniel Yeoh, Dr Kate Freeman, and Ms Leanne Newland presented to the Board on their winning proposals.

PathWest Board

The CAHS and PathWest Boards met informally to introduce their respective Board members.

Reflecting on Values

The Board reflected on the values informing decision-making in the meeting.

Next Meeting

The Board will meet again on Thursday 4 February 2021.

Ms Debbie Karasinski AM
Board Chair
Child and Adolescent Health Service
7 December 2020